

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
EASTERN MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 5111  
(ADMINISTRATIVE CODE) AS IT RELATES TO DISTRICT FACILITIES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF EASTERN MUNICIPAL WATER DISTRICT as follows:

1. Purpose

This resolution amends Resolution No. 5111 (Administrative Code) to add and update sections of the Administrative Code as it relates to District Facilities

2. Amendment

The title of Article 9 of the Administrative Code is hereby amended and reenacted to read as follows:

“ARTICLE 9 – ~~USE OF~~ DISTRICT FACILITIES”

3. Amendment

Section 3.902 of the Administrative Code is hereby added and to read as follows:

“3.902 NAMING OF DISTRICT FACILITIES

Periodically the Board of Directors may wish to consider naming District buildings, facilities and other property in honor of exemplary public service rendered by an individual, group of individuals or organization. To insure the judicious consideration of such facility naming proposals, the Board of Directors have established the following policy:

(a) District property encompassed by this policy includes:

- (1) Buildings, facilities, or segments thereof where the naming or dedication is identified on the outside or the interior of the structure.
- (2) Outdoor areas, which may be gardens, courtyards, or walkways.
- (3) Other District property as appropriate.

(b) The criteria for naming a facility after an individual, group of individuals or organization shall include one or more of the following:

- (1) Substantial, important and positive impact upon the District as a member of its Board, staff, member(s) of the community or organization.
  - (2) Personal achievements of highest distinction in a public service role, while maintaining close ties with and providing significant support of the District and its mission.
  - (3) Names that have historical or regional significance to the facility or location.
- (c) Facilities named after individuals shall only be done so as a posthumous honor.
- (d) The Board of Directors has sole discretion in whether to name or rename a facility and the name chosen.

4. Guidelines for Recognition

- (a) Requests to name or rename District property under this policy may be made by a member of the Board of Directors, District employees, District customers, or any member of the public.
- (b) All requests for recognition under this policy must be submitted to the Board of Directors in writing. Such letter shall include the name and background of the individual or entity proposed for the recognition and supporting rationale for the requested naming relative to the criteria included in Section 3.902(b).
- (c) Any requests to name District facilities will be presented to the Executive Committee for review and recommendation prior to scheduling for Board of Directors action.
- (d) Any and all recommendations for naming a District facility must be decided by the full Board of Directors. Final action on any recommendation requires a majority vote of the Board.
- (e) The Board's decision on a permanent name for a facility shall be final and implemented by the General Manager. The assigned name of the facility will appear on the facility face and external sign as dictated by District signage standards.
- (f) If the Board decides not to name or not to accept a recommendation to name a facility, the requestor shall be informed."

5. Other

Except as provided herein, Resolution No. 5111 is reaffirmed and readopted.

PASSED, APPROVED, and ADOPTED on February 20, 2019.

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Ronald W. Sullivan, President

I hereby certify that the foregoing is a full, true and correct copy of the Resolution adopted by the Board of Directors of the Eastern Municipal Water District at its meeting held on February 20, 2019.

ATTEST:

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Sheila Zelaya, Board Secretary

APPROVED AS TO FORM:

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Steven P. O'Neill, District Counsel

(SEAL)