



**Board Administrative Committee  
January 14, 2020**

**SUBJECT:**

Employee Reimbursement of at Least \$100 (AB1542) for November 2019

**BACKGROUND:**

Section 53065.5 of the California Government Code requires special districts to disclose any reimbursements paid by the District within the immediately preceding fiscal year of at least \$100 for each individual charge for services or product received. The definition of “individual charge” includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to an employee or member of the governing body of the District. The disclosure requirement is fulfilled by including the reimbursement information in a document published and made available for public inspection at least annually. The District reports these reimbursements monthly at the second Board meeting.

For the month of November 2019, the District report reimbursements of at least \$100 totaling \$985.67. These reimbursements include \$655.98 for mileage and miscellaneous reimbursements of \$192.00 for membership dues and \$137.69 for tax fare.

**FINANCIAL IMPACT:**

None

**STRATEGIC PLANNING GOAL/OBJECTIVE:**

Ensure financial stability and demonstrate responsible stewardship of public funds.

**ENVIRONMENTAL IMPACT:**

None

**RECOMMENDATION:**

Receive and file

**SUBMITTED BY:**



Paul D. Jones II, P.E., General Manager 12/20/2019



Laura Nomura, Deputy General Manager 12/13/2019

**Attachment(s):**

*Exhibit A - List of Reimbursements for November 2019*

01/22/20 Board Meeting

Staff Contact: Charles Turner