



MINUTES
BOARD ADMINISTRATIVE COMMITTEE
REGULAR MEETING
AUGUST 14, 2019
7:30 AM
CONF. RM. 217

COMMITTEE MEMBERS: Ronald W. Sullivan, President; Philip E. Paule, Vice President

STAFF: Paul D. Jones II, General Manager; Nick Kanetis, Deputy General Manager; Laura Nomura, Deputy General Manager; Joe Mouawad, Assistant General Manager of Planning, Engineering and Construction; Jeff Wall, Assistant General Manager of Operations and Maintenance; Laura Zamora, Director of Human Resources; April Coady, Director of Public and Governmental Affairs; Charles Turner, Director of Finance; Dan Howell, Senior Director of Administrative Services; Doug Hefley, Director of Safety, Risk and Emergency Management; and Mike Malone, Senior Director of Information Systems

CALL TO ORDER

Ronald W. Sullivan	President
Philip E. Paule	Vice President (Absent)
Paul D. Jones II P.E.	General Manager
Laura Nomura	Deputy General Manager
Joe Mouawad	Assistant General Manager
Jeff D. Wall P.E.	Assistant General Manager
Laura Zamora	Director of Human Resources
April Coady	Director of Public and Governmental Affairs
Charles Turner	Director of Finance
Daniel Howell	Sr. Director of Administrative Services
Doug Hefley	Director of Safety, Risk and Emergency Mgmt
Mike Malone	Sr. Director of Information Systems (Absent)
Samuel Robinson	Energy Program Manager

Other attendees included: Matt Chesney, Albert A. Webb Associates

I. PUBLIC COMMENTS

Any subject within the jurisdiction of EMWD. However, no action can be taken on any item discussed unless such action has been authorized under §54954.2(b)(2) of the Government Code. Speakers are required to limit comments to 3 minutes.

None

II. PROPOSED BOARD ITEMS - ACTION CALENDAR

A. Approve and Authorize a Two-Year Agreement with Aqua-Metric Sales Company, in the Full Term, Not-to-Exceed Total of \$2,587,000 for the Purchase and Supply of Automated Metering Infrastructure (AMI) Meters and Appurtenances (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

B. Approve and Authorize a Five-Year Agreement with ABM Industries, Incorporated, in the Not-To-Exceed, Full-Term Total of \$1,830,000 (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

C. Approve and Authorize the Declaration of Surplus Equipment (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

D. Approve and Authorize Classification and Compensation Study Results (Jones/Zamora)

RESULT: RECOMMENDED FOR APPROVAL Next: 9/4/2019 9:00 AM

E. Approve Map and Legal Description, and Adopt a Proposed Resolution for the Annexation of Parcel No. U-22-19-1 to Improvement District No. U-22 (Halle Properties, LLC) (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

F. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-27-19-6 and U-28-19-6 to Improvement District Nos. U-27 and U-28 (Prologis, L.P.) (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

G. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-27-19-7 and U-28-19-7 to Improvement District Nos. U-27 and U-28 (Gerald W. Kohutek) (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

- H. Approve Map and Legal Description, and Adopt a Proposed Resolution for the Annexation of Parcel No. U-30-19-1 to Improvement District No. U-30 (Efren Orozco Avila) (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

- I. Approve Map and Legal Description, and Adopt a Proposed Resolution for the Annexation of Parcel No. U-30-19-2 to Improvement District No. U-30 (Andres Lopez and Andres Moreno Williams) (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

- J. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-31-19-4 and U-32-19-4 to Improvement District Nos. U-31 and U-32 (Josefina Mayoral) (Nomura/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 8/21/2019 9:00 AM

III. INFORMATION ITEMS / PRESENTATIONS

- A. Public and Governmental Affairs Highlights and Legislative Updates (Coady/Coats)

RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM

- B. Wine Country Special Benefit Area Background and Update (Nomura/Turner)

RESULT: REVIEWED

- C. Senate Bill 100 California's Renewable Portfolio Standard (Nomura/Howell)

RESULT: REVIEWED

IV. RECEIVE AND FILE

- A. Second Quarter Report on Activities Related to Program Management of Community Facilities Districts and Assessment Districts (Nomura/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM

- B. Employee Reimbursement of at Least \$100 (AB1542) for June 2019 (Nomura/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM

- C. Treasurer's Report for June 2019 (Nomura/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM

- D. Post Audit of Checks for the Month of June 2019 (Nomura/Turner)

- RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM**
- E. Contracts Executed on Behalf of the District for June 2019 (Nomura/Howell)
- RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM**
- F. Human Resources Staffing Status Update for June 2019 (Jones/Zamora)
- RESULT: REVIEWED AT COMMITTEE Next: 8/21/2019 9:00 AM**

V. DIRECTOR'S COMMENTS / FUTURE AGENDA ITEM(S)

None

VI. CLOSED SESSION

None

VII. NEXT MEETING

Thursday, September 5, 2019, 4:00 p.m.