



MINUTES
BOARD ADMINISTRATIVE COMMITTEE
REGULAR MEETING
OCTOBER 5, 2017
4:00 PM
CONF. RM. 217

COMMITTEE MEMBERS: Philip E. Paule, Board Member; Joseph J. Kuebler, Board Member

STAFF: Paul D. Jones II, General Manager; Debby Cherney, Deputy General Manager; Nick Kanetis, Deputy General Manager; Joe Mouawad, Assistant General Manager of Planning, Engineering and Construction; Jeff Wall, Assistant General Manager of Operations and Maintenance; Laura Zamora, Director of Human Resources; Jolene Walsh, Senior Director of Public and Governmental Affairs; Charles Turner, Director of Finance; Dan Howell, Senior Director of Administrative Services; Doug Hefley, Director of Safety, Risk and Emergency Management; and Mike Malone, Senior Director of Information Systems

CALL TO ORDER

<i>Joseph J. Kuebler</i>	<i>Board Member</i>
<i>Philip E. Paule</i>	<i>Board Member</i>
<i>Paul D. Jones II P.E.</i>	<i>General Manager</i>
<i>Debby Cherney</i>	<i>Deputy General Manager</i>
<i>Nick Kanetis</i>	<i>Deputy General Manager</i>
<i>Joe Mouawad</i>	<i>Assistant General Manager</i>
<i>Laura Zamora</i>	<i>Director of Human Resources</i>
<i>Daniel Howell</i>	<i>Sr. Director of Administrative Services</i>
<i>Charles Turner</i>	<i>Director of Finance</i>
<i>Jolene Walsh</i>	<i>Sr. Director, Public & Gov't Affairs</i>

Other guests included:

Heidi Schoeppe, Matt Chesney, and Kirstyne Lee, Albert A. Webb Associates

I. PUBLIC COMMENTS

Any subject within the jurisdiction of EMWD. However, no action can be taken on any item discussed unless such action has been authorized under §54954.2(b)(2) of the Government Code. Speakers are required to limit comments to 3 minutes.

None

II. PROPOSED BOARD ITEMS - ACTION CALENDAR

A. Approve Map and Legal Descriptions and Authorize Staff to Distribute Funds Necessary to Cover Agency Fees Pertinent to the Annexation; and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-23-17-2 and U-24-17-2 (Beazer Homes) (Cherney/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 10/18/2017 9:00 AM

B. Approve Map and Legal Descriptions and Authorize Staff to Distribute Funds Necessary to Cover Agency Fees Pertinent to the Annexation; and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-27-17-1 and U-28-17-1 (60 Knox Partnership, LP) (Cherney/Howell)

RESULT: RECOMMENDED FOR APPROVAL Next: 10/18/2017 9:00 AM

C. Adopt a Proposed Resolution of the Board of Directors of Eastern Municipal Water District Approving as to form a Joint Community Facilities Agreement between Romoland School District, Eastern Municipal Water District, Underwood Investments LLC and Menifee 3a Investors, LLC, for Romoland School District Community Facilities District No. 2017-1 (Underwood) (Cherney/Turner)

RESULT: RECOMMENDED FOR APPROVAL Next: 10/18/2017 9:00 AM

D. Adopt a Proposed Resolution of Issuance of the Board of Directors of Eastern Municipal Water District Acting as the Legislative Body of Community Facilities District No. 2014-67 (TR. 30422-3 / TR. 36437) Authorizing the Issuance of its Improvement Area A and Improvement Area B Special Tax Bonds and Approving Bond Documents as to Form (Cherney/Turner)

RESULT: RECOMMENDED FOR APPROVAL Next: 10/18/2017 9:00 AM

III. INFORMATION ITEMS / PRESENTATIONS

A. Financial Operating and Capital Highlights Through the Fourth Quarter of Fiscal Year 2016-17 (Cherney/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

IV. RECEIVE AND FILE

- A. Public and Governmental Affairs Accomplishments and Legislative Updates
Walsh/Coats

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

- B. Treasurer's Report for July 2017 (Cherney/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

- C. Employee Reimbursement of at Least \$100 (AB1542) for August 2017
(Cherney/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

- D. Post Audit of Checks for the Month of August 2017 (Cherney/Turner)

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

- E. Contracts Executed on Behalf of the District for August 2017 (Cherney/Howell)

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

- F. Human Resources Staffing Status Update for August 2017 (Cherney/Zamora)

RESULT: REVIEWED AT COMMITTEE Next: 10/18/2017 9:00 AM

V. DIRECTOR'S COMMENTS / FUTURE AGENDA ITEM(S)

None

VI. CLOSED SESSION

None

VII. NEXT MEETING

Thursday, November 2, 2017, 4:00 p.m.