



**AGENDA**  
**BOARD ADMINISTRATIVE COMMITTEE**  
**REGULAR MEETING**  
**FEBRUARY 11, 2020**  
**4:00 PM**  
**CONF. RM. 217**

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**COMMITTEE MEMBERS:** Ronald W. Sullivan, President; Philip E. Paule, Vice President

**STAFF:** Paul D. Jones II, General Manager; Nick Kanetis, Deputy General Manager; Laura Nomura, Deputy General Manager; Joe Mouawad, Assistant General Manager of Planning, Engineering and Construction; Jeff Wall, Assistant General Manager of Operations and Maintenance; Laura Zamora, Director of Human Resources; April Coady, Director of Public and Governmental Affairs; Charles Turner, Director of Finance; Dan Howell, Senior Director of Administrative Services; Doug Hefley, Director of Safety, Risk and Emergency Management; and Mike Malone, Senior Director of Information Systems

**CALL TO ORDER**

**I. PUBLIC COMMENTS**

Any subject within the jurisdiction of EMWD. However, no action can be taken on any item discussed unless such action has been authorized under §54954.2(b)(2) of the Government Code. Speakers are required to limit comments to 3 minutes.

**II. PROPOSED BOARD ITEMS - ACTION CALENDAR**

- A. Adopt a Proposed Resolution of the Board of Directors of Eastern Municipal Water District Approving a Joint Community Facilities Agreement as to Form with the City of Menifee Relating to City of Menifee Community Facilities District No. 2020-1 (McCall Mesa) (Nomura/Turner)
- B. Adopt a Proposed Resolution Amending the Supervisory and Confidential Classification and Salary Schedule (Jones/Zamora)

- C. Approve and Authorize the Map and Legal Description and Authorize Staff to Distribute Funds Necessary to Cover Agency Fees Pertinent to the Annexation, and Adopt Two Proposed Resolutions for Annexation of the 111th Fringe Area to Eastern Municipal Water District and The Metropolitan Water District of Southern California (Nomura/Howell)
- D. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-23-19-3 and U-24-19-3 to Improvement District Nos. U-23 and U-24 (Multiple Property Owners) (Nomura/Howell)
- E. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-23-19-4 and U-24-19-4 to Improvement District Nos. U-23 and U-24 (Forestar Real Estate Group, Inc.) (Nomura/Howell)
- F. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-25-19-6 and U-26-19-6 to Improvement District Nos. U-25 and U-26 (Woodside 05S, LP) (Nomura/Howell)
- G. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-31-19-7 and U-32-19-7 to Improvement District Nos. U-31 and U-32 (Josefina Mayoral) (Nomura/Howell)
- H. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-31-19-8 and U-32-19-8 to Improvement District Nos. U-31 and U-32 (Ernan Molina) (Nomura/Howell)
- I. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-31-19-9 and U-32-19-9 to Improvement District Nos. U-31 and U-32 (Richmond American Homes) (Nomura/Howell)
- J. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-31-19-10 and U-32-19-10 to Improvement District Nos. U-31 and U-32 (KB Home Coastal, Incorporated / Menifee 3A INV, LLC) (Nomura/Howell)
- K. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-35-19-8 and U-36-19-8 to Improvement District Nos. U-35 and U-36 (Sutter Mitland 01, LLC) (Nomura/Howell)
- L. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-35-19-9 and U-36-19-9 to Improvement District Nos. U-35 and U-36 (Wellquest Menifee, LLC) (Nomura/Howell)
- M. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-35-19-10 and U-36-19-10 to Improvement District Nos. U-35 and U-36 (Project Royal, LP) (Nomura/Howell)

**III. INFORMATION ITEMS / PRESENTATIONS**

- A. Public and Governmental Affairs Highlights and Legislative Updates (Coady/Coats)
- B. Financial Participation Charges Update (Nomura/Turner)

**IV. RECEIVE AND FILE**

- A. Fourth Quarter Report on Activities Related to Program Management of Community Facilities Districts and Assessment Districts (Nomura/Turner)
- B. Employee Reimbursement of at Least \$100 (AB1542) for December 2019 (Nomura/Turner)
- C. Treasurer's Report for December 2019 (Nomura/Turner)
- D. Post Audit of Checks for the Month of December 2019 (Nomura/Turner)
- E. Contracts Executed on Behalf of the District for December 2019 (Nomura/Howell)
- F. Human Resources Staffing Status Update for December 2019 (Jones/Zamora)

**V. DIRECTOR'S COMMENTS / FUTURE AGENDA ITEM(S)****VI. CLOSED SESSION**

None

**VII. NEXT MEETING**

Thursday, March 5, 2020, 4:00 p.m.

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Eastern Municipal Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 2270 Trumble Road, Perris, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District's Board Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District's Board Secretary in the Board Room of the District's Office.