



**AGENDA**  
**BOARD ADMINISTRATIVE COMMITTEE**  
**REGULAR MEETING**  
**AUGUST 14, 2019**  
**7:30 AM**  
**CONF. RM. 217**

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**COMMITTEE MEMBERS:** Ronald W. Sullivan, President; Philip E. Paule, Vice President

**STAFF:** Paul D. Jones II, General Manager; Nick Kanetis, Deputy General Manager; Laura Nomura, Deputy General Manager; Joe Mouawad, Assistant General Manager of Planning, Engineering and Construction; Jeff Wall, Assistant General Manager of Operations and Maintenance; Laura Zamora, Director of Human Resources; April Coady, Director of Public and Governmental Affairs; Charles Turner, Director of Finance; Dan Howell, Senior Director of Administrative Services; Doug Hefley, Director of Safety, Risk and Emergency Management; and Mike Malone, Senior Director of Information Systems

**CALL TO ORDER**

**I. PUBLIC COMMENTS**

Any subject within the jurisdiction of EMWD. However, no action can be taken on any item discussed unless such action has been authorized under §54954.2(b)(2) of the Government Code. Speakers are required to limit comments to 3 minutes.

**II. PROPOSED BOARD ITEMS - ACTION CALENDAR**

- A. Approve and Authorize a Two-Year Agreement with Aqua-Metric Sales Company, in the Full Term, Not-to-Exceed Total of \$2,587,000 for the Purchase and Supply of Automated Metering Infrastructure (AMI) Meters and Appurtenances (Nomura/Howell)
- B. Approve and Authorize a Five-Year Agreement with ABM Industries, Incorporated, in the Not-To-Exceed, Full-Term Total of \$1,830,000 (Nomura/Howell)
- C. Approve and Authorize the Declaration of Surplus Equipment (Nomura/Howell)

- D. Approve and Authorize Classification and Compensation Study Results (Jones/Zamora)
- E. Approve Map and Legal Description, and Adopt a Proposed Resolution for the Annexation of Parcel No. U-22-19-1 to Improvement District No. U-22 (Halle Properties, LLC) (Nomura/Howell)
- F. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-27-19-6 and U-28-19-6 to Improvement District Nos. U-27 and U-28 (Prologis, L.P.) (Nomura/Howell)
- G. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-27-19-7 and U-28-19-7 to Improvement District Nos. U-27 and U-28 (Gerald W. Kohutek) (Nomura/Howell)
- H. Approve Map and Legal Description, and Adopt a Proposed Resolution for the Annexation of Parcel No. U-30-19-1 to Improvement District No. U-30 (Efren Orozco Avila) (Nomura/Howell)
- I. Approve Map and Legal Description, and Adopt a Proposed Resolution for the Annexation of Parcel No. U-30-19-2 to Improvement District No. U-30 (Andres Lopez and Andres Moreno Williams) (Nomura/Howell)
- J. Approve Map and Legal Descriptions, and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-31-19-4 and U-32-19-4 to Improvement District Nos. U-31 and U-32 (Josefina Mayoral) (Nomura/Howell)

### **III. INFORMATION ITEMS / PRESENTATIONS**

- A. Public and Governmental Affairs Highlights and Legislative Updates (Coady/Coats)
- B. Wine Country Special Benefit Area Background and Update (Nomura/Turner)
- C. Senate Bill 100 California's Renewable Portfolio Standard (Nomura/Howell)

### **IV. RECEIVE AND FILE**

- A. Second Quarter Report on Activities Related to Program Management of Community Facilities Districts and Assessment Districts (Nomura/Turner)
- B. Employee Reimbursement of at Least \$100 (AB1542) for June 2019 (Nomura/Turner)
- C. Treasurer's Report for June 2019 (Nomura/Turner)
- D. Post Audit of Checks for the Month of June 2019 (Nomura/Turner)

- E. Contracts Executed on Behalf of the District for June 2019 (Nomura/Howell)
- F. Human Resources Staffing Status Update for June 2019 (Jones/Zamora)

**V. DIRECTOR'S COMMENTS / FUTURE AGENDA ITEM(S)**

**VI. CLOSED SESSION**

None

**VII. NEXT MEETING**

Thursday, September 5, 2019, 4:00 p.m.

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Eastern Municipal Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 2270 Trumble Road, Perris, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District's Board Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District's Board Secretary in the Board Room of the District's Office.