



AGENDA
BOARD ADMINISTRATIVE COMMITTEE
REGULAR MEETING
MAY 2, 2019
4:00 PM
CONF. RM. 217

COMMITTEE MEMBERS: Ronald W. Sullivan, President; Philip E. Paule, Vice President

STAFF: Paul D. Jones II, General Manager; Nick Kanetis, Deputy General Manager; Laura Nomura, Deputy General Manager; Joe Mouawad, Assistant General Manager of Planning, Engineering and Construction; Jeff Wall, Assistant General Manager of Operations and Maintenance; Laura Zamora, Director of Human Resources; Jolene Walsh, Senior Director of Public and Governmental Affairs; Charles Turner, Director of Finance; Dan Howell, Senior Director of Administrative Services; Doug Hefley, Director of Safety, Risk and Emergency Management; and Mike Malone, Senior Director of Information Systems

CALL TO ORDER

I. PUBLIC COMMENTS

Any subject within the jurisdiction of EMWD. However, no action can be taken on any item discussed unless such action has been authorized under §54954.2(b)(2) of the Government Code. Speakers are required to limit comments to 3 minutes.

II. PROPOSED BOARD ITEMS - ACTION CALENDAR

- A. Approve and Authorize a Five-Year Agreement with Wurm's Janitorial Services, Incorporated, in the Not-to-Exceed, Full-Term Total of \$1,770,000 (Nomura/Howell)
- B. Adopt a Proposed Resolution of the Board of Directors of Eastern Municipal Water District Approving a Joint Community Facilities Agreement as to Form for Moreno Valley Unified School District Community Facilities District No. 2018-1 (Nomura/Turner)
- C. Approve and Authorize the Declaration of Surplus Equipment (Nomura/Howell)

III. INFORMATION ITEMS / PRESENTATIONS

- A. Public and Governmental Affairs Highlights and Legislative Updates (Coady/Coats)
- B. Eastern Municipal Water District's Enterprise Geographic Information System (GIS) Update (Nomura/Malone)
- C. Overview of SB998 - Discontinuation of Residential Water Service (Nomura/Howell)
- D. Apprenticeship Program (Jones/Zamora)

IV. RECEIVE AND FILE

- A. Fourth Quarter Report on Activities Related to Program Management of Community Facilities Districts and Assessment Districts (Nomura/Turner)
- B. Employee Reimbursement of at Least \$100 (AB1542) for March 2019 (Nomura/Turner)
- C. Treasurer's Report for March 2019 (Nomura/Turner)
- D. Post Audit of Checks for the Month of March 2019 (Nomura/Turner)
- E. Contracts Executed on Behalf of the District for March 2019 (Nomura/Howell)
- F. Human Resources Staffing Status Update for March 2019 (Jones/Zamora)

V. DIRECTOR'S COMMENTS / FUTURE AGENDA ITEM(S)**VI. CLOSED SESSION**

None

VII. NEXT MEETING

Thursday, June 6, 2019, 4:00 p.m.

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Eastern Municipal Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 2270 Trumble Road, Perris, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District's Board Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District's Board Secretary in the Board Room of the District's Office.