



AGENDA
BOARD ADMINISTRATIVE COMMITTEE
REGULAR MEETING
MARCH 7, 2019
4:00 PM
CONF. RM. 217

COMMITTEE MEMBERS: Ronald W. Sullivan, President; Philip E. Paule, Vice President

STAFF: Paul D. Jones II, General Manager; Nick Kanetis, Deputy General Manager; Laura Nomura, Deputy General Manager; Joe Mouawad, Assistant General Manager of Planning, Engineering and Construction; Jeff Wall, Assistant General Manager of Operations and Maintenance; Laura Zamora, Director of Human Resources; Jolene Walsh, Senior Director of Public and Governmental Affairs; Charles Turner, Director of Finance; Dan Howell, Senior Director of Administrative Services; Doug Hefley, Director of Safety, Risk and Emergency Management; and Mike Malone, Senior Director of Information Systems

CALL TO ORDER

I. PUBLIC COMMENTS

Any subject within the jurisdiction of EMWD. However, no action can be taken on any item discussed unless such action has been authorized under §54954.2(b)(2) of the Government Code. Speakers are required to limit comments to 3 minutes.

II. PROPOSED BOARD ITEMS - ACTION CALENDAR

- A. Adopt Two Proposed Resolutions of Intention of the Board of Directors of Eastern Municipal Water District in Connection with the Establishment of Community Facilities District No. 2018-82 (Aspen Pointe) (Nomura/Turner)
- B. Adopt a Proposed Resolution of Issuance of the Board of Directors of Eastern Municipal Water District Acting as the Legislative Body of Community Facilities District No. 2013-64 (Atherton and Terracina) Authorizing the Issuance of 2019 Special Tax Bonds and Approving Bond Documents as to Form (Nomura/Turner)

- C. Adopt a Proposed Resolution of the Board of Directors of Eastern Municipal Water District Declaring its Intention to Conduct Proceedings to Annex Property into EMWD CFD No. 2002-07 Improvement Area C (Pacific Mayfield), and Establish a Public Hearing Date of May 1, 2019, at 9:00 a.m. (Nomura/Turner)
- D. Approve Map and Legal Descriptions and Authorize Staff to Distribute Funds Necessary to Cover Agency Fees Pertinent to the Annexation; and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-27-19-2 and U-28-19-2 (Credits Holding, LLC) (Nomura/Howell)
- E. Approve Map and Legal Descriptions and Authorize Staff to Distribute Funds Necessary to Cover Agency Fees Pertinent to the Annexation; and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-29-18-5 and U-30-18-5 (Cristal Luna and Lorenzo Luna Pena) (Nomura/Howell)
- F. Approve Map and Legal Descriptions and Authorize Staff to Distribute Funds Necessary to Cover Agency Fees Pertinent to the Annexation; and Adopt Two Proposed Resolutions for the Annexation of Parcel Nos. U-35-19-1 and U-36-19-1 (Carminia Burgos and Felicita Burgos) (Nomura/Howell)
- G. Adopt the Proposed Resolution Approving the Amended Classification and Salary Schedule (Jones/Zamora)

III. INFORMATION ITEMS / PRESENTATIONS

- A. Public and Governmental Affairs Highlights and Legislative Updates (Coady/Coats)
- B. Financial Operating and Capital Highlights Through the Second Quarter of Fiscal Year 2018-19 (Nomura/Turner)

IV. RECEIVE AND FILE

- A. Employee Reimbursement of at Least \$100 (AB1542) for January 2019 (Nomura/Turner)
- B. Treasurer's Report for December 2018 (Nomura/Turner)
- C. Treasurer's Report for January 2019 (Nomura/Turner)
- D. Post Audit of Checks for the Month of January 2019 (Nomura/Turner)
- E. Contracts Executed on Behalf of the District for January 2019 (Nomura/Howell)
- F. Human Resources Staffing Status Update for January 2019 (Jones/Zamora)

V. DIRECTOR'S COMMENTS / FUTURE AGENDA ITEM(S)**VI. CLOSED SESSION**

None

VII. NEXT MEETING

Thursday, April 11, 2019, 7:30 a.m.

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Eastern Municipal Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 2270 Trumble Road, Perris, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District's Board Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District's Board Secretary in the Board Room of the District's Office.